

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
National Institute of Electronics and Information Technology (NIELIT)  
(An ISO 9001: 2015 Certified Organisation)

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार  
Ministry of Electronics and Information Technology, Government of India

Ref No. I-13020/2/2021-Administrator [E:3122106]/870

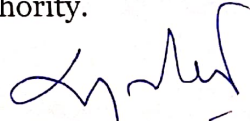
27/09/2024

**OFFICE ORDER**

In continuation to the Order of even number dated 29.08.2024, it has been decided to re-allocate the duties and responsibilities of the Officers/Officials to the extent given below:-

| Sl. No. | Duties and Responsibilities   | Officers/Officials duties assigned to          |
|---------|---|--|
| 1       | Report on Sensitive post for Vigilance  | Shri Ahseesh Kumar Gupta, Scientist D/VO, HQs  |
| 2       | Report on cases of Sexual Harassment as Nodal Officer.  | Ms. Kavita Kasturia, PPS/DD                    |
| 3       | Assistance to First Appellate Authority under Grievance.  | Ms. Kavita Kasturia, PPS/DD                    |
| 4       | Miscellaneous reports and returns to MeitY/ Govt. organizations including periodical report of FR 56(j) | Shri Rishabh Kumar, Assistant Director (Admin) |
| 5       | Assistance to First Appellate Authority under RTI Act, 2005.  | Shri Balwinder Singh Oberoi, Assistant         |

2. This issues with the approval of the Competent Authority.

  
[Rajneesh Kumar Asthana]  
Registrar

To,  
All Concerned

Copy to :

- Executive Director, HQ
- All Head of Wings, NIELIT HQ
- Webmaster, NIELIT HQ - for Uploading of NIELIT Website
- Guard File / Office order file

Copy for kind information to :

- The Director General, NIELIT
- Chief Vigilance Officer, NIELIT